

DO YOU WANT TO SIMPLIFY YOUR LIFE AND SAVE MONEY?

Algoma Utilities has a dependable, easy and convenient bill payment option designed to help customers manage the timely payment of their utility bills.

With our **FREE** automatic bill payment service, you can have your electric, water and sewer bill electronically paid from any bank, savings & loan or credit union. This payment can be made from either a **checking or savings account**. You do not need to change your present banking relationship to take advantage of this service.

WHY SHOULD YOU SIGN UP TODAY?

- ✓ It saves time and money!
- ✓ No fees for this service.
- ✓ No check to write, save a tree!
- ✓ No postage to pay.
- ✓ No more late payment fees.
- ✓ No more monthly trips to pay your bills in person.
- ✓ No matter where you are, your bill will be paid - on time, every time!
- ✓ No more lost bills, your credit rating is protected.
- ✓ No more embarrassment about forgetting to pay.

WHEN WILL THE DEDUCTION OCCUR?

The balance due will be subtracted from your account on the due date of the bill.

HOW DOES IT WORK?

Just complete this enrollment form authorizing a regularly scheduled payment to be made from your account. Sign this form and return it to us with a "voided" check (if your electronic payment is from a checking account). If your electronic payment is from a savings account, please provide the bank routing number, your savings account number and a voided deposit form. You will continue to receive a monthly bill so you can record the amount in your account register and monitor your monthly electric, water and sewer usage. Your bill will state "***PRE-AUTHORIZED PAYMENT - DO NOT PAY**". Algoma Utilities' automatic bill payment service does all the work of paying your utility bill. All you have to do is make sure that you have adequate funds in your account to cover the payment.

WHAT IF YOU WANT TO STOP THE AUTOMATIC DEDUCTION?

The authority you give to charge your account will remain in effect until you notify us in writing to cancel the authorization.

To take advantage of this dependable, easy, convenient and **free** service, please fill out this form and return it to **Algoma Utilities, 1407 Flora Avenue, Algoma, WI 54201**. Please enclose a "voided" check for automatic payments from your checking account. For automatic payments from a savings account simply provide the bank routing number and your savings account and a voided deposit form. If you have any questions about this program, don't hesitate to call us at (920) 487-5556. Office hours are Monday - Thursday: 7:00 a.m. - 4:30 p.m. and Friday 7:00 a.m. - 11:00 a.m.

**AUTHORIZATION AND ENROLLMENT FOR ALGOMA UTILITIES
AUTOMATIC BILL PAYMENT SERVICE**

Please print

CUSTOMER NAME (as shown on bill) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

DAYTIME PHONE NUMBER _____ EMAIL ADDRESS _____

ACCOUNT NUMBER (as shown on bill) _____

NAME OF FINANCIAL INSTITUTION _____

BRANCH _____ PHONE NUMBER _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

BANK ROUTING NUMBER _____ (9 digits)

CHECKING OR SAVINGS ACCOUNT NUMBER _____

*Also, please circle which type of account applies.

Contact your financial institution for routing number, account number and location if you are uncertain of this information. It is my responsibility to notify Algoma Utility if my account information changes.

This authorization will remain in full force and effect until Algoma Utilities has received written notification from me of its termination in such time and in such manner as to afford Algoma Utilities and my financial institution a reasonable opportunity to act on it. Algoma Utilities has the right to cancel this agreement for insufficient payments from my account.

I hereby authorize Algoma Utilities to initiate entries to my checking or savings account as indicated above at the financial institution named above.

NAME (please print) _____

SIGNATURE _____ DATE _____

****Return this agreement along with a "voided" check or savings deposit form to:**

Algoma Utilities, 1407 Flora Avenue, Algoma, WI 54201