

# Cemetery Rules and Regulations

**LOT PURCHASE.** All arrangements for purchasing of lots must be made with the City Hall at 416 Fremont Street, Algoma, WI 54201.

**PERPETUAL CARE.** Perpetual Care is mandatory and will be added to the price of the lot. Perpetual Care does not include maintenance or repair of any grave stones or monumental structures erected upon lots or graves nor the planting of flowers or ornamental plants.

**GRAVE DIGGING.** All grave preparations will be made by cemetery personnel and charged to lot owner or person ordering the grave.

**BURIAL VAULTS.** Interments must be in vaults of concrete.

**DEATH CERTIFICATE.** No burial will be made without a proper death certificate or final disposition papers.

**CREMATIONS.** Cremations will have to be placed in a concrete outer burial container.

**NOTICE TO SUPERINTENDENT -** The Cemetery Superintendent shall be notified at least 24 hours prior to any burial or burial rites. No burials will be allowed after 4:00 PM.

**CLEAN UP PERIODS.** Summer decorations can be placed on graves after April 1st and removed by October 1st. Winter decorations can be placed after October 1st and removed by April 1st. Any and all decorations, containers and other adornment remaining on grave sites or lots during clean-up periods will be considered abandoned and will be disposed of at the discretion of cemetery personnel.

**CHAPEL.** There will be no extra charge for use of the cemetery chapel. Use of the chapel for burial rites and for storage will be permitted for any Algoma religious organization.

**RESPONSIBILITY OF CITY AND CEMETERY LIMITED.** The City of Algoma and its cemetery commission will take every reasonable precaution to protect all private property or lot and grave owner's property in the cemetery from loss or damage, but it distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control and especially from the act of thieves, vandals, rioters and malicious mischief makers and from all acts of providence including wind, tornadoes, cyclones, hail, snow and frost, whether the damage be indirect or proximate.

**MARKERS-MONUMENTS.** If no other marker or monument is on the lot, bronze markers are to be placed at the head of the grave up to the lot line. If other marker or monument is present, bronze marker is to be placed 24 inches in front of other monument or marker. No monuments or markers are to be placed at the foot of the grave. Inscription is to be on the front of the monument, but family name may appear on back of monument. No marker or monument will be permitted to be installed until the lot and/or burial charges are paid. The monument company is to contact the Superintendent before placing the monument so the area can be marked by the Superintendent. All monument foundations will be poured by the cemetery staff. All monument dealers will contact City Hall when a foundation is needed.

**PLANTING.** Planting will only be allowed in front of the grave stone extending out 1 foot. Container planting will be allowed on either side of the stone. No trees or shrubs will be allowed around the stones. Any planting of trees or shrub type plants must be approved by the Superintendent. Plantings at grave sites should be maintained, especially making sure all weeds are removed on a regular basis.

**UNSIGHTLY OBJECTS.** Unsightly bouquets, plants, decorations, etc. will be removed at the discretion of cemetery personnel. Any plantings that have become over grown will be trimmed or removed as the discretion of the Cemetery Personnel.

**CEMETERY RESPONSIBILITY -** All grass cutting and trimming will be done by the Cemetery personnel. Any concerns about the upkeep of the Cemetery please contact the Grounds Superintendent.

**CONTROL OF FUNERALS.** Funerals while within the grounds will be under the control of the Cemetery Superintendent or his assistant.