ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of November 17, 2008 Meeting

President Anne Schoenborn called the November 17, 2008 meeting of the Algoma Public Library Board of Trustees to order at 4:00 P.M. Present: Linda DeMeuse, Carolyn Wolske, Pat Cichon, Jim Barlow, Jane McLaren and Director Rita Schiesser.
Excused: Ron Welch

Motion by DeMeuse, second by Barlow to approve the November 2008 agenda. Motion Carried.

Motion by Wolske, second by Cichon to approve the October 2008 minutes. Motion Carried.

Motion by Barlow, second by Wolske to approve the bills. Motion Carried

Directors Report
Statistics:
People:
4,811 people visited the library in October 2008
Daily average: 178
Circulation: 9,170 items circulated in October 2008
Daily average: 339

Donations
$65 was donated to purchase books by author James Patterson in honor of Beverly Jensen.
$1,000 was donated to the library by the Florence Mickelson Estate. Library staff is looking at unbudgeted library needs.
A two year subscription to the magazine, Cloth, Paper, Scissors was donated to the library.

Library Issues
The library was recognized by the Literacy Partners of Kewaunee County at their awards and recognition dinner October 26 for supporting and encouraging literacy.

Director Schiesser attended the Kewaunee County Resource Fair on November 3. The Resource Fair is held every 2 years and is sponsored by the Children's Services Network and involves agencies and organizations which provide services to local residents.

The OWLS board approved the purchase of computer management software at no cost to member libraries. The program would manage time limits and availability of internet stations resulting in less staff intervention.

OWLS is looking at implementing an e-commerce program which would allow library customers to pay library fines online through InfoSoup.

Programs
There were 34 programs in October (4 for adults, 20 for children and 10 for families) with a total attendance of 637.
104 children and adults attended the Halloween Party on October 20, held in the library, City Hall council chambers and Emergency Government kitchen.

The library will be participating in "Christmas in the City" on December 6. The Algoma Optimists will host "Milk and Cookies With Santa" in the library from 9 – 11 AM and Mrs. Santa will be reading from 10 – 10:30 AM during Santa's visit.
Kathy Colburn's students will present their piano recital at 11 AM

Other Issues
The Wisconsin Library Association Conference Report was presented by Director Schiesser. It included different methods to include more people in the library and its functions.

Algoma Library Friends
The Algoma Library Friends will be hosting refreshments for the Colburn piano recital and will be having a Christmas party.

Director Evaluation forms were distributed to the trustees for completion.

The December agenda items include presentation of the director evaluation outcome and discussion of the Nicolet Federated Library System Subprogram.

Next meeting will be Monday, December 15, 2008 at 4 PM.

Meeting was adjourned at 4:45 PM on a motion by Cichon, second by McLaren. Motion Carried

Linda DeMeuse
Secretary