

ALGOMA PUBLIC LIBRARY BOARD of TRUSTEES

Minutes of September 17, 2007 Meeting

President Ann Schoenborn called the September 17, 2007 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Ann Schoenborn, Merle Colburn, Pat Cichon, Linda DeMeuse, Ron Welch, Jane McLaren and Director Rita Schiesser. Excused: Carolyn Wolske

The September 2007 agenda was approved on a motion by DeMeuse, second by Cichon.

The August 2007 minutes were approved on a motion by Colburn, second by DeMeuse.

Bills were approved on a motion by Welch, second by Cichon.

Director's Report:

Stats: People: 4,673 people visited the library in August 2007, down 78 from August 2006. Daily average: 180. Circulation: 8,653 items circulated in August 2007. Up 122 from August 2006. Daily average: 333.

Donations:

\$50 was donated toward the purchase of a computer.

\$25 was donated toward the purchase of a book in memory of Donna Lincoln.

\$50 was donated for the purchase of books in honor of Mary and Dan Fulwiler.

The library received the donation of a flat screen monitor.

Other Library Issues:

WLA: Early Bird registration for the Wisconsin Library Association Convention is due by September 18. Library staff will be attending the convention.

Luxemburg Library: Mark Merrifield, Director of the Nicolet Federated Library System, met with the members of the Luxemburg community on August 29 to discuss establishing a library in the Luxemburg area. Librarians from both Algoma and Kewaunee were present.

E-Mail Notification: Library customers with an e-mail address on their records, but who do not have their accounts activated, were contacted asking them to inform the library of their e-mail status. E-mail accounts will be activated unless the library is notified to the contrary. Library customers are being encouraged to use e-mail accounts to receive

notification of holds and overdue notices. Using e-mail is cost effective for the library. Customers with active e-mail accounts receive notification one day before items are due.

Programs: Preschool Story Hour begins on September 21; Baby Storytime begins on September 18. There were 6 programs held in August (4 for adults and 2 for families) with a total attendance of 96.

Motion by McLaren; Second by Colburn, to close the library on Wednesday, October 10 from 10 a.m. to noon to allow staff to attend required safety training.

Algoma Library Friends: The Algoma Library Friends donated funds to purchase a computer for the library. They will be holding a bake sale on Friday, October 5.

Agenda Items for October: Action Item – overdue notices.

Meeting was adjourned at 4:45 PM on a motion by Cichon, second by Welch.

Next meeting will be Monday, October 15, 2007.

Linda DeMeuse

Secretary