

## **ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of October 15, 2007 Meeting**

President Ann Schoenborn called the October 15, 2007 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Ann Schoenborn, Pat Cichon, Linda DeMeuse, Carolyn Wolske, Jane McLaren, Ron Welch, Merle Colburn, Director, Rita Schiesser and Mark Merrifield, Director of the Nicolet Federated Library System.

The October 2007 agenda was approved on a motion by Cichon, second by DeMeuse.

The September 2007 minutes were approved on a motion by Colburn, second by Wolske.

Bills were approved on a motion by McLaren, second by Wolske.

#### **Directors Report**

**Statistics:** People: 4,030 people visited the library in September, 2007; down 407 from September 2006. Daily average: 168 Circulation: 7,431 items circulated in September, 2007; down 851 from September, 2006. Daily average: 310

#### **Donations**

\$100 was donated by John and Judy Appleby.

#### **Library Issues**

The Algoma Public Library and Director, Rita Schiesser, received a Certificate of Appreciation for participating in Algoma's Night Out on July 31.

The Library was recognized by the Literacy Partners of Kewaunee County, Inc at their awards and recognition dinner on October 7 for providing support to tutors and students involved with the Literacy Partners.

Director Schiesser was invited to speak about the library's programs and services on WBDK's Art and Entertainment program on October 8.

A thank you was received from Frederick Neuschel, author of the book, Lives and Legends of the Christmas Tree Ships, for all of the assistance the Algoma staff provided as he was researching the book. Mr Neuschel donated a copy of his book to the library.

The library's book discussion group for adults visited via phone with author, Victoria Houston at their November meeting. This is the second author visit in 2007.

Trustees Pat Cichon, Jane McLaren and Linda DeMeuse attended the Kewaunee County Library Services Board meeting on September 20 in Kewaunee.

**Programs**

There were 18 programs in September (4 for adults, 10 for children, 4 for families) with a total attendance of 240.

The library will be holding the annual Halloween party on Monday, October 29. Mrs Santa will again visit with children in the library on November 30 as part of Christmas in the City activities. The students of Kathy Colburn will perform in the library on Saturday, December 1.

**Other Library Issues**

**Act 420:** Mark Merrifield, Director of the Nicolet Federated Library System, explained portions of Act 420 as it affects Kewaunee County libraries.

**OWLSNet Membership Agreements:** The agreements were handed out for the trustees to study. This will be an action item for the November Board meeting.

**Wireless Internet Service:** A motion by McLaren, second by Colburn was approved to accept the \$1,800 quote from Wire Technologies, Inc. to upgrade cabling in the library to allow for wireless internet service. Monies are to come from the Kewaunee County Fund.

**Overdue Notices**

A motion by Welch, second by Cichon was approved to no longer mail or phone overdue notices effective March 1, 2008. Information will be provided to the public between now and then.

**Algoma Library Friends**

A successful bake sale was held.

**November Agenda Items**

OWLSNet Agreements – Action Item  
Distribution of Director evaluation forms

Meeting was adjourned at 5:15 PM on a motion by McLaren, second by Welch.

Next meeting will be Monday, November 19, 2007.

Linda DeMeuse  
Secretary