

ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of November 19, 2007 Meeting

President Ann Schoenborn called the November 19, 2007 meeting of the Algoma Public Library Board of Trustees to order at 3:30 PM. Present: Ann Schoenborn, Linda DeMeuse, Carolyn Wolske, Jane McLaren, Ron Welch, Jan Dart and Director, Rita Schiesser. Excused: Pat Cichon.

The November 2007 agenda was approved on a motion by Wolske, second by Welch.

The October 2007 minutes were approved on a motion by McLaren, second by Wolske.

Bills were approved on a motion by Welch, second by DeMeuse.

Directors Report

Statistics: People: 4,669 people visited the library in October, 2007; down 559 from October 2006. Daily average: 173 Circulation: 8,434 items circulated in October, 2007; down 908 from October, 2006. Daily average: 312

Donations

Two separate donations totaling \$70 were received by the library.

The Optimist Club of Algoma donated funds to purchase a new bean bag chair for the library's children's area.

Library Issues

Library staff and Trustee Jane McLaren attended the Wisconsin Library Association Convention at the KI Center in Green Bay, October 17-19. The conference registration fee of \$120 was waived for Director Schiesser as she was a member of the 2007 WLA Conference Committee.

The Kewaunee County budget was passed on October 31. The library will be receiving \$99,069.50 in 2008.

The library changed subscription vendors resulting in an estimated 30% reduction in cost.

Building Issues

One of the windows in the children's room has developed a crack. A new pane has been ordered and will be installed.

A leak was found along the wall in the children's room beneath the windows. It was discovered that the caulking along the windows on the outside is coming away from the frame. Also, the window ledge needs some grout work. This work will be completed when the new window pane is installed.

Wireless Technologies, Inc has finished upgrading the library's cabling to computers and printers. The library can now move ahead to install wireless internet service, which is included in the 2008 budget.

Dave Bacon from OWLS was in the library on November 14 to install equipment from OWLSNET necessary to divide and secure the network for wireless. As Algoma is a member of the OWLSNET consortium, there was no charge for this equipment.

Programs

There were 28 programs in October (5 for adults, 12 for children, 11 for families) with a total attendance of 500.

The Halloween party on October 29 was attended by 82 children and adults. Activities included a Haunted House, scavenger hunt, storytelling and cookie decorating. The Algoma Library Friends donated a pop-up book, "The Mummy" by Maurice Sendak for a drawing that night.

230 people entered a guessing contest during October. The winner received a copy of the book, "The Witch's Broom". The book was donated by the Algoma Library Friends.

Other Library Issues

OWLSNet Membership Agreements: Welch made a motion to accept the OWLSNET membership agreement, second by Dart.

Close Library for Staff Training: A motion was made by DeMeuse to close the library for staff safety training on Tuesday, November 27 from 10AM – Noon, second by Wolske.

Director Evaluation Forms: The director evaluation forms were handed out and should be returned to Welch by December 10, 2007 for tallying.

Algoma Library Friends: The Algoma Library Friends are investigating different methods to make more unbudgeted money for the library.

December Agenda Items: Evaluation of the Director; Picture of the Algoma Public Library Board of Trustees.

Meeting was adjourned at 3:55 PM on a motion by Welch, second by Wolske.

Next meeting will be Monday, December 17, 2007 at 4 PM.

Linda DeMeuse
Secretary