

## ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes of December 17, 2007 Meeting

President Ann Schoenborn called the December 17, 2007 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Ann Schoenborn, Linda DeMeuse, Carolyn Wolske, Pat Cichon, Jan Dart, Ron Welch and Jane McLaren and Director, Rita Schiesser.

The December 2007 agenda was approved on a motion by Dart, second by Wolske.  
Motion Carried

The November 2007 minutes were approved on a motion by Welch, second by Cichon.  
Motion Carried

Bills were approved on a motion by Dart, second by McLaren. Motion Carried

#### **Directors Report**

**Statistics:** People: 4,361 people visited the library in November 2007; down 108 from November 2006. Daily average: 174 Circulation: 8,292 items circulated in November 2007; down 1 from November 2006. Daily average: 332

#### **Library Issues**

Library staff is disseminating information about the change to library policy regarding mailed and phoned overdue notices.

Library Legislative Day will be held on Tuesday, January 22, 2008 in Madison.

The library will again be participating in the Milwaukee Bucks "Read to Succeed" Challenge which begins in early January. The program is for students in 5<sup>th</sup> – 8<sup>th</sup> grade and has been a success in past years.

Library staff completed Bloodborne Pathogen and Hazard Communication safety training on November 27.

Rita Schiesser and Mary Bohman will be attending the Public Library Association Convention in Minneapolis on March 26-29. Conference expenses will be paid for with a continuing education grant through the Nicolet Federated Library System.

#### **Programs**

There were 27 programs in November (3 for adults, 15 for children, 9 for families) with a total attendance of 469.

#### **Other Library Issues**

The electronic entrance door needs to be repaired at an estimated cost of \$2,300 for the door and labor by LaForce. This will come out of the 2008 budget.

2008 NFLS Collection Development Grant for audio visual materials was approved on a motion by McLaren, second by Wolske. Motion Carried

Welch made a motion, second by Dart for approval to pay end of the year budget items. Motion Carried

Welch made a motion, second by DeMeuse for a 3PM closure of the library on New Year's Eve. Motion Carried

The result of Director Schiesser's evaluation was presented and a signed copy was put in the director's file.

The WLA Report was given by Trustee McLaren. She also encouraged Trustees to attend Library Legislation Day on January 22 and stressed the importance of the Algoma Library Friends.

### **Algoma Library Friends**

The Algoma Library Friends held a holiday luncheon and are planning the spring tea.

Meeting was adjourned at 4:37 PM on a motion by Welch, second by Dart. Motion Carried

Next meeting will be Monday, January 21, 2008 at 4 PM.

After the adjournment, a picture was taken of the Board of Trustees.

Linda DeMeuse  
Secretary