

## Algoma Medical Center and LTCU Board Meeting

Monday April 28<sup>th</sup>, 2008

**Call to Order:** The Medical Center Board meeting was called to order by Gini Haske at 4:35 pm at Algoma City Hall.

**Present:** Tom Romdenne, Gini Haske, Christine VanderMuss, Ronni Hemm, Rose Sheehy and Dorothy Weedman.

**Excused:** Linda Wehausen.

**Agenda:** Agenda amended to include the election of officers. Motion by Ronni to accept the agenda as amended, second by Tom. Motion carried.

**Minutes:** Motion by Gini to approve minutes from the March 24<sup>th</sup>, 2008 Board meeting, second by Rose. Motion carried.

**Results of elections of officers:** President Christine, Vice President Ronni, Secretary Rose.

**Public Participation:** A written update entitled "Update on the Algoma Long Term Capital Campaign Fund" was given to each board member.

### **Old Business:**

- Issues being addressed to have payroll move from PayChex to Fundware.
- State Survey was conducted April 2<sup>nd</sup> through April 8<sup>th</sup>.
- There is a scheduled meeting May 21<sup>st</sup> with Kewaunee Emergency Management and Public Health to discuss the Emergency Evacuation plans.

### **New Business:**

- Request presented to the board for a new lawn mower. Additional data for this need will be gathered and presented to the board in the future.
- The Couples dinner which was held on April 17 was very well received with many compliments.

- There are three new people hired for the nursing department.
- Administrator accepted resignation of the Activity Director. The hiring process will be initiated to fill that position.
- March occupancy rate was 92%.

### **Financial Reports:**

- Administrator presented the March Balance Sheet, Statistic Summary Sheet, Revenue/Expense report, Payer Source Mix, Cash Flow and Detailed Check registry. Questions by the board related to Detailed Check Registry Report were answered by the Administrator, Director of Nursing and ALTCU department leaders.
- Capital campaign fund contributions for March were \$17,415.
- For March net operating income was \$7,594 and net profit was \$932, not including the capital campaign fund.

### **Closed Session:**

Motion by Ronni, second by Gini to go into closed session. Motion carried. Went into closed session at 5:22 pm per WI Stats. 19.85(1)(c).

Motion by Ronni, second by Rose to reconvene to open session Motion carried. Went back into open session at 6:00 pm per WI Stats 19.85(2).

### **Adjournment:**

Motion by Dorothy, second by Ronni to adjourn. Motion carried. Meeting adjourned at 6:01 pm.

Next Meeting: Scheduled for Tuesday May 27, 2008 at 4:30 pm at Algoma City Hall.

Respectfully Submitted:

Rose Sheehy, Secretary