

Algoma Medical Center and LTCU Board Meeting
February 25th, 2008

Call to Order: The Medical Center Board meeting was called to order by Diane Junio on February 25th, 2008 at 4:30 pm. at Algoma City Hall.

Board Members Present: Diane Junio, Ronni Hemm, Linda Wehausen, Christine Vandermuss and Rose Sheehy

Board Members Excused: Tom Romdenne and Mayor Gini Haske

Approval of Agenda: Motion by Ronni, second by Linda to approve today's agenda. Motion carried.

Approval of January Minutes: Motion by Linda, second by Rose to approve the amended minutes. The minutes of January meeting are amended to reflect a correction of the private pay rate increase from ten dollars per day to seven dollars per day.

Public Participation: Chairman of the Capital Fund Campaign Committee provided updates to the progress of the campaign. The citizens of Algoma have been very generous with donations. Board members offered thanks and appreciation for all the hard work by committee members to make the campaign so successful. Clarification was provided related to purchase of articles that are considered medical equipment such as beds and the Halo mobility assistive device. Items such as these may only be purchased in accordance with state and federal mandates that the Long Term Care Unit must follow. The director of nursing and administrator are the decision makers for medical equipment. If there are questions related to these purchases the committee and the public are encouraged to contact the director of nursing or the administrator. The fund is at about the half way mark of goal.

Old Business: The request from Bellin for the Eagle III helicopter landing pad is on hold.

New Business:

- The skin care program that includes the purchase of quality pressure reducing mattresses and seat cushions has been very successful in keeping resident's skin healthy. At present there are no facility acquired skin problems.
- There has been the addition of nursing staff on the PM and night shifts.
- ALTCU is actively involved with the Youth Apprenticeship Program. This program is for youths interested in nursing and work as

Certified Nursing Assistants (CNAs).

- The board reviewed the draft for a new policy-Resident Room Protocol. The protocol details requirements that need to be in place to make the room as safe as possible and to ensure residents' rights to personal space. This policy will be included in the admission packets.
- Also provided to the Board is the Resident Room Renovation plan. This outlines the projects that are to be completed with each room renovation.

a) Administrative Report:

- Administrator presented a hand out and discussed quality measures that CMS (Medicare) target for nursing homes improvement.
- End of month statistics for January was presented in a summary reports.
- January occupancy rate was 97%.

b) Financial reports:

- Discussion of January reports included the Revenue and Expenses, Balance Sheet, Daily Cash Flow and Check Summary Reports. Net profit for January 2008 was \$25,068: the Capital Campaign contributions for January were \$16,805, the remainder was \$8,263.

Adjournment:

Motion by Rose, second by Linda to adjourn. Motion carried. Meeting adjourned at 5:38 pm.

The next Medical Board Meeting is scheduled at Algoma City Hall for Monday March 24th, 2008 at 4:30 pm.