

Algoma Medical Center and LTCU Board Meeting
Tuesday May 27, 2008

Call to order: The Medical Center Board meeting was called to order by president Christine Vander muss at 4:40 p.m. at Algoma City Hall.

Present: Tom Romdenne, Christine VanderMuss, Ronni Hemm, Gini Haske.

Excused: Dorothy Weedman.

Agenda: Motion by Tom to accept the agenda, second by Ronni. Motion carried.

Minutes: Motion by Ronnie to approve minutes from the April 28, 2008 board meeting, second by Tom. Motion carried.

Public Participation: None

Old Business:

-Information and a bid was presented to the board in reference to a new lawn mower. The bid was presented from Luxemburg Implement for \$8716.42 which included a trade in amount of \$1500.00 for the old mower. Motion by Ronnie, second by Tom to purchase the lawn mower unit from Luxemburg Implement. Motion carried.

-Volunteer banquet was held April 29, 2008 at the Hotel Stebbins with approximately 40 volunteers in attendance.

-Update on the Capitol Campaign. Jeanne reported the planning committee was asked to discuss possible items to be purchased for the Phase 2 of the renovation. Board recommendation was made to the committee to complete Phase 1 (patient's rooms) before moving on to Phase 2 and other parts of the building.

-Payroll update; Jean Vandehey from Shank has started preliminary work for the transition from Paychex to Fundware. The goal continues to be on track for July 1, 2008.

-State survey Plan of Correction was submitted to and accepted by the state as of May 15, 2008.

-Meeting was held with Director of Emergency Government and Kewaunee County Health Nurse to update the Evacuation Plan for the ALTCU in case of nuclear disaster.

-No new hires for the month.

New Business:

- Recruiting has started for the position of Director of Therapeutic Recreation and Volunteer Coordinator (former Activities Director position.)
- General and professional liability insurance will remain with Aspen Insurance. Our yearly premiums have decreased by \$3000.00 due to good standings.
- April occupancy rate was at 93%.

Financial Reports:

- Administrator presented the April Balance Sheet, Statistic Summary Sheet, Revenue/Expense report, Cash Flow Payer Source Mix and Detailed Check registry.
- Capital campaign fund contributions for April were \$7,830.
- IGT payment received in April in the amount of \$83,750
- For April the net profit/loss was (-\$2,549)

Closed Session:

Motion by Gini, second by Tom to go into closed session. Motion carried. Went into closed session at 5:14 p.m. per WI Stat. 19.85(1)(c).

Motion by Ronni, second by Linda to reconvene to open session. Motion carried. Went back into open session at 5:56 p.m, per WI Stats 19.85(2).

Adjournment:

Motion by Gini, second by Ronni to adjourn. Motion carried. Meeting adjourned at 5:57 p.m.

Next meeting: Scheduled for Tuesday June 24, 2008 at 4:30 p.m. at Algoma City Hall.

Respectfully Submitted:
Linda Wehausen