

**Algoma Medical Center and LTCU Board Meeting  
November 26th, 2007**

**Call to Order:** The Medical Center Board meeting was called to order by Diane Junio at 4:30 PM at Algoma City Hall.

**Board Members Present:** Diane Junio, Tom Romdenne, Ronni Hemm, Virginia Haske, Linda Wehausen, and Rose Sheehy

Motion by Linda, second by Tom to approve the agenda. Motion carried.

Motion by Virginia, second by Linda to approve the minutes of the October 22nd, 2007 meeting. Motion carried.

**Public Participation:** Pastor Taylor presented updates related to the Capital Fund Campaign. Five rooms have been paid for so far. Contributions by the community have been generous. All contributors will be acknowledged. A DVD has been developed to promote the campaign. The board and public are encouraged to participate in fund raising events.

**Old Business:**

- Staff initiate sign on bonus program which has been successful in hiring new staff.
- The bed comparison study continues. There is a demonstration room set up to compare beds. So far the favored brand of bed by staff and residents is the Matrix Plus brand. On going trials continue.
- ALTCU has been awarded the contract for home delivered meals as well as meals for Algoma and Kewaunee meal sites.

**New business:**

Private Rate: After discussion motion by Ronni second by Diane to increase private room rate by seven dollars. Motions carried. The new rate remains less than surrounding nursing homes.

Employees for the ALTCU will again receive a \$15 Chamber Bucks Certificate for Christmas.

The holiday party for residents and their families will take place December 13<sup>th</sup>, 2007 at 6:00 pm. Three areas will be set up where choirs will perform and snacks served.

a) Administrative report:

- IGT payment for December 2007 will be \$164,500.
- Patient days and 2008 budget presented and discussed.

b) Financial reports:

- Discussion of October reports included Revenue and Expense, Balance Sheet, Daily Cash Flow, End of Month Summary and Check Summary Report.
- October occupancy rate was 96%, with a net profit minus capital campaign contributions of \$25,644.

**Adjournment:**

Motion by Linda second by Virginia to adjourn. Motion carried. Meeting adjourned at 5:30 PM.

The next board meeting is scheduled for Monday December 17<sup>th</sup>, 2007 at 4:30 pm. The meeting will be held at Algoma City Hall.