

ALGOMA MEDICAL CENTER AND LTCU BOARD MEETING

MONDAY, AUGUST 25, 2008

**Call to Order:** The Medical Center Board meeting was called to order by president Christine Vandermuss at 4:30 PM at Algoma City Hall.

**Roll Call:** Christine Vandermuss, Dorothy Weedman, Gini Haske; Tom Romdenne, and James Barlow.

**Excused:** Ronni Hemm and Linda Wehausen.

**Others Present:** Jeanne Brandt, Carol Nell, Marlene Faltersack, Jaime LeCloux Michelle Demmin and Jim Dier.

**Approval of Agenda:** James Barlow moved to approve the agenda. Tom Romdenne seconded the motion. Motion carried unanimously.

**Approval of Minutes:** Gini Haske moved to approve the minutes of the last meeting. Dorothy Weedman seconded the motion. Motion carried unanimously.

**Public Participation:** None.

**Introduction of New Employee:** Jeanne Brandt and Jaime LeCloux introduced Michelle Demmin to the board. Michelle is the new Recreation Specialist at the long term care unit.

**Old Business:** No word yet on the bids for the meals on wheels and meal site program..

The Fundware software is working well.

The rummage sale raised \$570.00 toward the capital campaign.

**New Business:** The occupancy rate for July, 2008, was 95.3%.

Jeanne announced that Roberta Cline from Pathways will examine protocols and procedures to assess them and provide insight for streamlining and updating procedures.

**Financial Reports:** Jeanne Brandt presented the May Balance Sheet, Statistic Summary Sheet, Revenue Expense Report. Source mix, Cash Flow and Detailed Check Registry. Questions by the Board were answered by the Administrator, Director of Nursing and Bookkeeper.

The Capital Campaign Fund donations for July was \$1,576.00.

Net operating income for July was \$118,104.00 not including capital campaign revenue.

**Adornment:** James Barlow moved to adjourn. Gini Haske seconded the motion. Motion carried unanimously. The meeting adjourned at 5:53 PM.

Respectfully submitted,

James Barlow, Secretary