

Public Works Meeting Minutes  
July 31<sup>st</sup>, 2007

The Public Works Committee met on July 31<sup>st</sup>, 2007 at 5:00 PM at the City Garage.

Present: Kelly Koss, Wayne Schmidt, Harold Nell, Ken Taylor, Lynn Lawrenz, Paula Wiese

Also Present: Gary Paape, Dennis Schneider, Pat Zastrow, & Bryan Wedin from Robert E. Lee & Assoc.

Moved by Lawrenz, second by Koss to adopt the agenda. Motion carried.

Moved by Nell, second by Koss to approve the minutes of the 7/26/07 meeting. Motion carried.

Moved by Nell, second by Taylor to approve the bills for the WWTF. Motion carried.

Moved by Koss, second by Nell to approve the bills for the Street Dept. Motion carried.

WWTF Report:

- ▶ Average daily flow was 315,000 gallons/day.
- ▶ Organic loading equal to 1368#/day or 89%. Comparatively, July of '05 was at 166% and July of '06 was at 104%
- ▶ Crack on west primary clarifier wall has been repaired. Clarifier is operational.
- ▶ Temporary post-air system is maintaining oxygen and there were no permit violations for month of July.
- ▶ Second week of August scheduled delivery date for replacement expansion tank for heat exchange. Work will proceed after arrival. May be additional work required for project completion. A corroded pipe was discovered after repair proposal was accepted and needs to be corrected.
- ▶ Permanent post-air & #3 aeration basin project tent. scheduled for after Labor Day.
- ▶ One sewer credit discussed. Paperwork complete. Problem is with apartment building with only one service meter.

Moved by Koss, second by Nell to approve sewer credit of \$371.79 at 109 Steele St., Brian Kuss.  
Roll call: 5 Yes/0 No.

Moved by Koss, second by Nell to approve WWTF Report. Motion carried.

Street Dept. Report:

- ▶ Sealed bridge rails on 4<sup>th</sup> St.
- ▶ Cold patch paving on Parker/Navarino/Adams done; Seal coating first part of August
- ▶ Completed maint. on vac-con truck. Oil cooler/exhaust/electrical work done in-house.
- ▶ Curb repairs on Parker done; Black top patching done.
- ▶ Working on sidewalk replacement and some storm sewer catch basins.
- ▶ Screened waste ground. Approx 2000 yards of material to be used as black ground at cost of \$2.23/yard.

- ▶ Tub grinding brush done until winter. Grinder back in December.
- ▶ Still looking at cost to repair #80 dump box. Two quotes for repair almost same cost as new. May repair in-house if time allows.
- ▶ Short one full-time employee since June 28<sup>th</sup> due to knee injury.

Moved by Nell, second by Taylor to approve Street Dept. report. Motion carried.

Old Business:

2007 Street Projects complete.

Letter from Protection of Persons & Property Committee regarding donated crosswalk street signs reviewed. Authority to order and place such signs rests with the Chief of Police or the Mayor in the case of privately donated funds. No action taken.

New Business:

Bryan Wedin, P.E., Senior Project Manager at Robert E. Lee & Associates, Inc. present to discuss WWTF Operation and Needs Review

Wedin went over the recommendations from the report:

- ▶ Report recommends inspecting and repairing the anaerobic digester walls in 2007 or ASAP. Concrete is damaged and needs to be repaired.

Moved by Taylor, second by Lawrenz to authorize an inspection of the digester walls, cost not to exceed \$1500.00. Wedin to coordinate inspection w/WWTF personnel and report back to Public Works next month with an estimate of repairs. Roll call 5 Yes/0 No.

- ▶ Report recommends repair site safety concerns be addressed ASAP. Cement slab and sidewalks at WWTF in disrepair and are safety hazard. WWTF/Street Dept personnel will address some areas of concern in 2007 and continue to address in 2008.
- ▶ Report recommends WWTF upgrade to fine screening technology. Current comminutor is not removing unwanted material from raw wastewater causing WWTF personnel increased maintenance of downstream equipment. This maintenance is potentially hazardous to personnel as it involves confined space entry. Increase in fish waste in summer causes additional blockage and subsequent potentially hazardous maintenance.
- ▶ Report recommends -- as a minimum -- removing grit classifier door and providing new access door that would seal area off from hazardous gases. Wedin will assess ventilation in this area at same time as inspection of digester walls and report back with recommendation and cost of repairs to Public Works next month.
- ▶ Wedin will provide copies of the report, in its entirety, to all City Council members. No further action taken.

Discussed request for Sanitary Sewer hook-up at N8153 County M. No action taken.

Reviewed 2008 Proposed Budget for Street Department and WWTF:

- ▶ Gary Paape presented budget and highlighted Capital items for 2008. Perry Street project was discussed. Replacement of Loader discussed.

Moved by Taylor, second by Lawrenz to approve budget as submitted by Street Superintendent Paape and Pat Zastrow for WWTF. Roll Call 4 Yes/0 No. (Koss absent at time of roll call)

DeGuelle parking lot project discussed. Taylor presented final plan, approved by Council, to be submitted to DNR with grant application.

- ▶ Taylor made Public Works Committee aware that Parkway may require some engineering costs outside of the grant. He has confirmed with Tom Romdenne that the funds could be taken from TIF District 1. No action taken.

Moved by Nell, second by Taylor to adjourn. Motion carried.

Meeting adjourned at 6:40 PM.