

**PUBLIC WORKS MEETING MINUTES
NOVEMBER 27, 2007**

The Public Works Committee met on November 27, 2007 at 5:00PM at City Hall.

Present: Wayne Schmidt, Lynn Lawrenz, Harold Nell, Ken Taylor, Kelly Koss, & Paula Wiese

Also present: Gary Paape, Dennis Schneider, Pat Zastrow, Scott Shield, & Jack Williams

Moved by Koss second by Nell to adopt the amended agenda. Motion carried.

Moved by Lawrenz second by Nell to approve last month's minutes. Motion carried.

New Business:

B. Loader

- o Scott Shield of Areing & Jack Williams from Brooks Equip. were there to represent their respective equipment for a new loader. Scott discussed Volvo and Jack discussed John Deere. There was no representative from Komatsu.

Moved by Lawrenz second by Koss to table the loader decision. Motion carried.

A special meeting will be held on Tuesday, December 5th, at 5:00PM at the Street Dept. to make a choice on the loaders.

Moved by Taylor second by Nell to approve bills for the WWTF. Motion carried.

Moved by Taylor second by Nell to approve bills for the Street Dept. Motion carried.

WWTF Report:

- The average daily flow was 305,000 gallons.
- The average organic loading was 820lbs/day.
- 220,000 gallons of bio solids were land applied. Storage tank near empty.
- Notified by DNR that new WPDES permit application has been reviewed and will be reissued by Jan 1st pending public review comments. No major changes expected.
- Avoided spending \$4,000 for refrigerated effluent sampler by salvaging spare parts and purchasing new mini refrigerator for approx. \$150.
- There were no sewer credit requests.
- Earmark Funds:

- 53611-3800	Dry Polymer	\$2,000
- 53611-5390	Biosolids Application	\$6,754

Moved by Taylor second by Lawrenz to approve the WWTF report. Motion carried.

Street Dept. Report:

- Leaf pickup went 2 extra rounds throughout the city due to leaves not dropping, Nov. 20 & Nov. 26.
- Brush pickup is done until spring.
- Working on snow removal equipment.
- Street patching completed.

- Had a dig on Clark/Sunset yesterday, private sanitary line will try to cold patch next week.
- Will be sealing around manholes next week.
- Meeting with Robert E. Lee to complete Perry Street plans Wednesday, November 28th, with county and utility.
- Will need to purchase some fire proof cabinets for shop to handle (gas/paint supplies) also some safety equipment for confined space entry after the first of the year.
- Union Xmas party will be December 21, 2007 at the Street Dept. Public Works Committee is invited. Street Dept. will be putting the grader/1½ ton truck in Xmas parade on Dec. 1st.

Moved by Lawrenz second by Taylor to approve the Street Dept. report. Motion carried.

Old Business:

A. Perry St. & 6th Court Discussion

- o Water – bid with Perry Street project through Utility
- o Curb/gutter – bid with Perry Street project (property owner request backless curb)
- o Storm sewer – bid with Perry Street project
- o Black top – bid with Perry Street project

B. Snow Removal

(2) SNOW REMOVAL FROM PRIVATE PROPERTY. No person shall deposit or cause the deposit directly or indirectly of snow or ice from private property upon the City right-of-way of any streets or alleys. If such person or persons does deposit snow or ice directly or indirectly upon said City right-of-ways, the snow shall be removed by the City and the cost for removal shall be reported to the City Clerk who shall cause such costs to be entered in the next tax roll as tax against the property and such tax collected in the same manner as other City taxes.

New Business:

A. Earmarking of funds list presented

- o Moved by Taylor second by Schmidt to approve earmarking funds as requested by Gary. Roll call vote: 3 yes 1 no (Lawrenz)

C. Planning Commission

- o Ken Taylor has resigned from the Planning Commission. Motion by Taylor second by Lawrenz that the Chairman of the Public Works serve on the Planning Commission and the second member elected from Committee. Motion carried.

Moved by Lawrenz second by Taylor to adjourn to Tuesday, December 4th at 5:00PM at the Street Dept. Motion carried.

Meeting adjourned at 7:00PM.