

Public Works Meeting Minutes
February 26th, 2008

The Public Works Committee met on February 26th, 2008 @ 5:00 PM at the City Garage.

Present: Wayne Schmidt, Harold Nell, Ken Taylor, Lynn Lawrenz, Paula Wiese

Also Present: Gary Paape, Pat Zastrow, Dennis Schneider, and Mike from R&S Tree & Stump Removal

Moved by Nell, second by Lawrenz to amend the agenda to move the Stump Grinding Bids under New Business up to Public Comment. MC.

Moved by Taylor, second by Nell to approve the amended agenda. MC.

Moved by Lawrenz, second by Nell to approve the minutes of the 1/29/2008 meeting. MC

Comments from the Public:

Schmidt opened and read the bids for stump grinding. Two bids were received.

The first bid from R&S Tree & Stump Removal, Casco was \$.95/inch for removal of the stump and \$.60/inch for removal of grindings for a total cost of \$1.55/inch.

The second bid from BEST Stump Grinding LLC, DePere was \$.65/inch for grinding stumps and \$.45/inch for cleanup and removal for a total cost of \$1.10/inch.

Moved by Nell, second by Taylor to accept the bid from BEST Stump Grinding LLC of DePere at \$1.10/inch for stump grinding and removal. MC

Moved by Lawrenz, second by Nell to approve the bills for the WWTF and the Street Dept. MC.

WWTF Report:

- ▶ Average daily flow was 380,000 gallons/day. Organic loading equal to 850#/day or 58% capacity.
- ▶ WWTF busy with small daily problems due to equipment age and weather. Particularly outside electrical equipment.
- ▶ Discharge piping on #1 pump at Hwy S lift station was damaged when the heater failed causing it to freeze up. #2 Pump was able to carry the load and problems have been fixed. Lift station back in full operation.
- ▶ Tom and Fred attended operator's meeting at Marinette on 2/20. With recent fatalities in Wisconsin WWTF industry, the major emphasis of the meeting was on current safety issues and standards. Several vendors also demonstrated the latest in safety equipment.
- ▶ DNR held the public hearing concerning the re-issuance of the WW permit. They will review the testimony and render a decision. Could take up to 90-days. (Both Zastrow and Paape were in attendance at the hearing.)

- ▶ Met with LaMont from Process Equipment Repair Services. We altered the equipment upgrade plan for 08. Instead of final clarifier retrofits, we are proposing a complete inspection of the primary digester and sludge piping, digester gas handling and mixing system along with all related gas safety equipment. This will be an extensive project and probably will be scheduled for fall after the fishing season and land spreading operation.
- ▶ One sewer credit request. Paperwork is complete for Stephanie and Brian Crossley – 502 Jefferson St. Credit is in the amount of \$475.55. Committee discussed the credit and had some concerns about the amount of the credit and whether or not the customer took care of the issue in a timely matter after the first notification from Algoma Utility. Pat will do some further research on this credit. Moved by Lawrenz, second by Nell to table the credit request for further details.

Street Dept. Report:

- ▶ Great Lakes TV & Seal will be inspecting the Birch St. sanitary main when weather permits as part of the Perry St. project. Northern Pipe will also do TV inspection of river crossing when weather permits.
- ▶ Snow plowing and removal has kept Street Dept. busy! Last two days we've been opening storm water catch basins in certain areas.
- ▶ Residents have been asking if we would remove snow by driveway approaches. (These requests have been turned down unless the area is considered hazardous for vision at intersections. City crew cannot do snow removal for private residences at no charge.)
- ▶ The 1991 GMC Pick-up truck has been giving us trouble. It has about 150,000 miles. Engine is getting bad. Will not replace engine and will continue to run truck as long as possible.
- ▶ When weather permits, we will be doing some tree trimming and tree removals.
- ▶ Some of the safety equipment has arrived. Fire cabinets are ordered. Will convert a cabinet on Vac-Con to carry safety equipment.
- ▶ Will be doing routine maintenance on street sweeper and snow blower.

Moved by Taylor, second by Nell to approve Street Dept. and WWTF report. MC.

Old Business:

Bid reviews were submitted on the Perry St. and 6th Court projects. No exceptions were noted by either engineering firm and bids meet specs.

Algoma Utility sent a memo notifying Public Works that the annual increase in the administration cost charged for reading meters, billing, collection and recording of sewer revenues will be effective with the March payment.

Committee reviewed snow removal responsibility and liability. Gary will collect information on snow removal ordinances from surrounding communities for this committee to review in the summer and fall in preparation for next winter.

New Business:

Committee feels that we need to pursue a solution to the problem at Shepick's Creek on Lawndale between State and Steele St. Gary would like to get a preliminary idea from the DNR about what type of solutions they would consider permitting before the city spends thousands of dollars on engineering. To this end, he will set up a meeting with Carrie Webb, Gail from Robert E. Lee, Tom Romdenne and himself to begin exploring the area and possible plans for repair. Gary will start gathering information on the area including photos and a list of major problems and concerns.

Moved by Taylor, second by Wiese to pursue a solution to the problem at Shepick's Creek. MC.

Applications for the position with the Street Department have started to come in. A special meeting has been set for the Public Works committee on Tuesday, March 11th at 5:00 to review the applications and set a date for final interviews.

The pre-construction meeting for the Perry St. project will be March 27th, 2008 at 6:00 PM at City Hall.

Next meeting date March 25th, 2008 at 5:00 PM at City Garage.

Moved by Lawrenz, second by Nell to adjourn. MC.
Meeting adjourned at 6:05 PM.