

Public Works Meeting Minutes
January 29th, 2008

The Public Works Committee met on January 29th, 2008 at 5:00 PM at City Hall.

Present: Wayne Schmidt, Harold Nell, Ken Taylor, Paula Wiese, Kelly Koss

Also Present: Gary Paape, Pat Zastrow, Dennis Schneider, Tom Romdenne, David Welsing of Robert E. Lee & Assoc., Steven Parent of Baudhuin Inc.

Moved by Nell, second by Taylor to adopt the agenda. Motion carried.

Moved by Nell, second by Taylor to approve the minutes of the 12/18/07 meeting. Motion carried.

Comments from the Public: None

Bids were opened for the Perry St. Project. David Welsing of Robert E. Lee read all bids. Tenor Pipeline Construction of Denmark, WI was the low bidder on the Perry St. Project.

Moved by Nell, second by Taylor to accept the bid on the Perry St. Project from Tenor Pipeline in the amount of \$371,899.55 subject to Robert E. Lee reviewing the project to ensure the specifications are met. Roll Call vote 5Y/0N. Motion carried.

Bids were opened for the 6th Court Project. Steven Parent of Baudhuin Inc. read all bids. Dorner Inc. of Luxemburg, WI was the low bidder on the 6th Court project.

Moved by Nell, second by Taylor to accept the bid on the 6th Court Project from Dorner, Inc. in the amount of \$86,737.56 subject to Baudhuin Inc. reviewing the project to ensure the specifications are met. Roll Call vote 5Y/0N. Motion carried.

Moved by Taylor, second by Nell to approve the bills for the WWTF and the Street Dept., including a bill from F. Stoller Construction for the removal of a large tree and stump in front of 1528 Clark St. Motion carried.

WWTF Report:

- ▶ Average daily flow was 438,000 gallons/day.
- ▶ Organic loading equal to 840#/day or 55% capacity.
- ▶ Exceptionally quiet month for January. Cold weather and ice buildup has had minimum impact on operations and equipment.
- ▶ Repair work on the #2 digester gas compressor has been completed and both compressors are back in service after needing emergency repair last month.
- ▶ DNR has set a date on the public hearing regarding re-issuance of the WPDES Permit of the WWTF for Monday, 2/25/08 at the Kewaunee Administration Center. Schmidt encouraged a representative of the city to be present at the hearing.
- ▶ Operators meeting in Marinette on 2/20/08.

▶ One sewer credit was requested. Paperwork is complete for Dr. Dale Kenney, 1421 Lake St. Credit is in the amount of \$18.70. Motion by Koss, second by Taylor to approve the credit. Roll call vote 5Y/0N. Motion carried.

Street Dept. Report:

- ▶ Annual waste oil tank inspection was done. Required work was done and report was faxed back to Inspector.
- ▶ 2008 Sidewalk grinding is done. Everything from Jefferson Street (south) was completed except 6th Street which is being considered for rebuild in 2009. 2008 sidewalk replacement in this area will be done where needed.
- ▶ Will open bids for stump grinding at February meeting.
- ▶ Great Lakes TV and Seal did four areas on Perry St. to find laterals that were not replaced with PVC pipe. This is to prevent having to dig each location to check them. We cannot turn our camera head to check private laterals. Committee discussed spot patching that needs to be done on the main. This will probably be done as a change order to the Perry St. Project. Also, Robert E. Lee will televise an additional section of sanitary main to determine if add'l patching or replacement is needed.
- ▶ Gregg Townsend, Adams St., wants to waterproof basement. Would like to direct sump pump discharge into curb gutter. Would be at his own expense.
- ▶ Paape indicated that fill from upcoming street projects could be kept and utilized on later projects. Will need to find a spot, strip black ground and put in some kind of access driveway so fill could be dumped. Committee discussed possible location off of Evergreen Drive in the new Industrial Park area. Also discussed charging the Perry St. project for the cost of preparations.
- ▶ The Utility Commission has restricted access to the Utility building to employees only. This would mean that the chipper, or any other shared equipment stored in the Utility building would only be accessible during Utility business hours. Committee discussed the restricted access. Some committee members were concerned, not only about Public Works, but other municipal groups that may have had access to the Utility building. They would like the issue to be discussed at the Common Council meeting so that a more detailed explanation for the restricted access could be given.
- ▶ Paape indicated that it has been difficult to clean out the city lots after snowstorms. Operators cannot get a plow through the lot b/c of all the cars parked in the way. The committee discussed the fact that there is a parking ordinance in place and if it were enforced, it may help to clear the lot.

Moved by Taylor, second by Nell to approve Street Dept. and WWTF report. Motion carried.

Old Business:

- A. Street Signs – Paape indicated that the Street Department was instructed to place speed limit signs on Sunset between Jefferson and Fremont. The Committee was under the impression that the speed limit in Algoma was 25 MPH in town unless otherwise indicated. In the future, the PW Committee would like to review requests for signage before placement.
- B. Snow removal from private businesses, private residences and city owned property was discussed. An ordinance is in place, but cannot always be enforced fairly across

the board for a variety of reasons. Russ Stoller pointed out that many local businesses have very little space to push snow into and some have areas that would cause a safety hazard were snow piled in the available space. It was decided that Romdenne and Paape would review the ordinance and bring back some options for dealing with and enforcing the ordinance. It was suggested that the ordinances governing snow removal and parking in city lots be reviewed to make them more consistently enforceable.

New Business:

- A. Romdenne will be calling the DNR to set up a meeting regarding the issue with Shepick's Creek on Lawndale. The committee agreed that February 12th at 5:00 or February 11th at 5:00 as an alternate date would work. Gary will get letters out to the affected residents as soon as the meeting is confirmed.
- B. Discussed timing of DeGuelle Parking Lot improvements. Gary would like to coordinate the project to have the least amount of impact on the fishing and festival seasons in Algoma.
- C. Discussed the extension of sanitary main on Arlington, East of "S". One of the property owners has listed with a realtor and it has been determined that the sewer does not pass the inspection. Some time ago Al Groll had done the engineering on this area to plan for a cul-de-sac on that street. The water main was installed by the Utility according to that plan. The sanitary sewer will have to be extended. Russ Stoller will try to locate the plan done by Groll so it can be reviewed by PW. Romdenne and Paape will look into possible grant money for the project based on its proximity to the lakeshore. Romdenne will call the realtor to let them know it is being discussed and will be acted on.
- D. Other – Paape encouraged the committee to start thinking about replacement plans for one of the Street Department employees that may be retiring sometime in 2008. Romdenne indicated that it is standard procedure when someone retires to consider restructuring or any other options to make the department as efficient as possible.

Next meeting date February 26th, 2008 at 5:00 PM at City Hall.

Moved by Nell, second by Koss to adjourn. Motion carried.

Meeting adjourned at 6:55 PM.