

Public Works Meeting Minutes
March 25th, 2008

The Public Works Committee met on March 25th, 2008 @ 5:00 PM at the City Garage.

Present: Wayne Schmidt, Harold Nell, Ken Taylor, Lynn Lawrenz, Paula Wiese

Also Present: Gary Paape, Pat Zastrow, Dennis Schneider, Russ Stoller

Moved by Nell, second by Taylor to approve the agenda. MC.

Moved by Lawrenz, second by Taylor to approve the minutes from the 2/26/08 meeting. MC.

Comments from the Public: None

Moved by Lawrenz, second by Nell to approve the bills for the WWTF and the Street Dept. MC.

WWTF Report:

- ▶ Average daily flow was 497,000 gallons/day. Organic loading at 72% capacity.
- ▶ Notified by DNR that they have prepared their written response to issues that were presented at the Public Hearing in February regarding the WPDES permit re-issuance. Waiting for EPA review before proceeding.
- ▶ Replaced circulating pump in building heating system. Lamont from Process Equip. Repair Services will do a system wide inspection and evaluation.
- ▶ Energenec has procured equipment for VFD project. Electrical panels nearly complete- expect to be at WWTF mid April to begin work.
- ▶ Will be replacing some auxiliary equipment (floats) on some of the lift stations. Electrical control panels will also be looked at.
- ▶ One sewer credit request. Customer used 10,300 extra gallons of water. Repaired leaky toilet upon notification from Utility. Paperwork is complete for Robin Townsend, 297 7th St. Credit is in the amount of \$48.03.

Moved by Taylor, second by Nell to approve sewer credit request in the amount of \$48.03. MC.

Street Dept. Report:

- ▶ Working on street sweeper and dealing with ice problems on storm sewer inlets and culvert pipes.
- ▶ Tree trimming postponed until full crew. Still working with reduced crew due to medical leaves.
- ▶ 2008 state inspection of salt shed is complete and all is OK.
- ▶ Paape will be purchasing a replacement for existing digital camera for taking before/during/after pictures of jobsites. Current camera not working.
- ▶ Discussed preparing a ground site in the Industrial Park off of Evergreen Road for extra material from Perry St. project. Will have to follow guidelines for erosion control, put driveway in with culvert pipe and install gate to control unwanted materials being

dumped or black ground being removed. Will put a strip approximately 80' x 500' where the proposed street would go to use for initial material dumping.

Moved by Lawrenz, second by Taylor to authorize Paape to manufacture a gate to control unwanted materials and black ground removed from Industrial Park dumping site. MC.

Moved by Taylor, second by Nell to approve Street Dept. and WWTF report. MC.

Old Business:

Paape was informed by the DNR that they would not consider a Permit at Shepick's Creek until a flood study is completed. A flood study from an engineering firm can run as much as \$5000 - \$7000.00 and would not guarantee a permit. Paape will discuss alternative options with Robert E. Lee and Lawrenz will research the possibility of using a student engineer from an engineering school in the state to do the flood study.

Paape still gathering information from surrounding communities on snow removal policies.

Discussed snow fence on beach and the possibility of extending it in 2008 to go even further south. Some residences beyond the snow fence have sand in front yards which can damage lawn.

New Business:

Discussed spring vs. fall cleanup. Only enough money has been budgeted to do one cleanup in 2008. Committee agreed that cleanup should be in spring.

Moved by Nell, second by Taylor to set spring cleanup for June 2nd. MC.

A storm sewer outlet at 602 N. Water needs to be repaired. Last 24' badly damaged. Street Dept. will work with Stoller Const. to replace pipe. Resident has agreed to remove the deck from his home so that crew can get in to do repairs. Will begin repairs as soon as weather is optimum.

Dennis Schneider addressed letter regarding City policy on hiring and employment. Schneider questioned applicant screening and interview process as well as the current hiring policy as it applies to hiring family members. All screening and interviews were conducted in closed session and specifics could not be discussed. Schmidt stated that the process had been completed with careful forethought, respect and equal consideration to all the applicants using the guidelines in the policy and the job requirements.

Moved by Lawrenz, second by Taylor to go into closed session for discussion of committee recommendation for the new hire at the Street Department, as provided by state statute 19.85(1)(c) at 6:30 PM.

Moved by Nell, second by Taylor to go into open session as provided by state statute 19.85(2) at 6:35PM.

Moved by Taylor, second by Wiese to recommend Kevin Stauber to the City Council to fill the vacancy at the Street Department. Stauber has tentatively accepted the job pending Council approval and could start on April 14th, 2008. MC.

The pre-construction meeting for the Perry St. project and all the residents affected will be March 27th, 2008 at 6:00 PM at City Hall. All issues affecting residents will be discussed.

The entire committee acknowledged Ken Taylor's last meeting and thanked him for his years of service to the community on the Public Works Committee. Ken has been a real asset to our community and to this committee. Thank you.

Next meeting date April 29th, 2008 at 5:00 PM at City Garage.

Moved by Nell, second by Taylor to adjourn. MC.
Meeting adjourned at 6:45 PM.