

AUDIT AD-HOC COMMITTEE
MAY 18, 2010

The Audit Committee met at City Hall on May 18, 2010 at 3:05 PM.

Present: Mayor Haske, Jan Dart

Also present: Tom Romdenne, Pam Manley, Gary Paape, Terry Magno

Committee and attendees continued the cell phone discussion from the previous month. To date 9 lines have been transferred to Verizon. There are 2 Fire Dept phones and 6 Police phones that will be switched upon contract expiration. There seems to be substantial savings using the new service. The Medical Center and Utility will look at the possibility of switching.

City Hall staff will check with other Municipalities for policy on cell phone usage. There are several phones that have high usage and may benefit from making changes.

Tom Romdenne will ask for Request for Proposals from companies that offer audit services to municipalities to be used for comparison purposes.

Discussed Travel and Training policy. The Travel Reimbursement takes care of monitoring expenses and all overnight travel must be approved in advance by the governing committee.

The credit card company that the Marina will be using shows some savings but to date has not been used enough to see substantial savings.

Several issues regarding the Council and policy for attendance at meetings will be discussed at the Council Personnel Meeting next week.

Next Audit Committee meeting is scheduled for Tuesday June 8th at 3:00 PM.

Moved by Dart second by Haske to adjourn at 4:05 PM. Motion carried.