

AUDIT AD-HOC COMMITTEE
June 14, 2011

The Audit Committee met at City Hall on June 14, 2011 at 3:00 PM.

Present: Mayor Haske, Jan Dart, Kevin Schmidt

Absent: Scott Ryan

Also present: Tom Romdenne, Pam Manley, Gary Paape

Moved by Schmidt second by Dart to approve the agenda. MC

The Committee reviewed the ambulance budget to date. Based on projected payroll and projected revenue, the payroll must be adjusted to keep a balanced budget. A suggestion to revamp present pay was made and will be proposed to the Personnel Committee during the June 29th meeting.

Cell phone usage was reviewed. Moved by Dart second by Schmidt to recommend the Personnel Committee look at a proposal that will have the City cover the Ambulance Captain's phone up to \$15 monthly. MC

The Ad Hoc Committee recommends that each department look at their part-time employee situation to determine if any reduction is possible.

The Marina contracts could be handled by the City staff and the subject will be discussed at the June 27th Marina meeting.

The Personnel Policy and Procedures Manual required updates will be discussed at the next meeting.

Next Audit Committee meeting is scheduled for Tuesday July 12th, 2011 at 1:00 PM.

Moved by Dart second by Schmidt to adjourn at 4:05 PM. Motion carried.