

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 July 26, 2018
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on July 26, 2018 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, John Pabich, Sue Hepp, Wayne Schmidt, Dawn Wagner and Marge Rodrian. Jake Maring excused.

Others Present: Jean Marsh and Carol Nell.

Approval of the Agenda: Motion made to approve the agenda by Wagner, second by Rodrian. **Motion carried.**

Approval of May 24, 2018 Meeting Minutes: Motion made to approve the minutes by Pabich, second by Schmidt. **Motion carried.**

Public Participation: None

Financial Report for:

- Occupancy rate (based on 42 beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

June 2018
84.8%
34.48
\$274,402
\$303,273
\$278,063
\$11,282
\$0.00

Accounts Receivable is current and up-to date.

Approval of Bills: Motion by Wagner, second by Hepp, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. **Motion carried.**

Old Business:

Computer Replacement Plan. In depth discussion of other bids (Cisco & Secure IT). Costs were comparable. ROC’s plan for the facility was finalized. Wagner moved, Hepp second, to authorize expenditures totaling \$10,614 dollars for computer hardware updates to include: 3-4 PCs, 2 laptops, a three layer security switch with warranty, and a Datto backup system. Roll Call vote 6-yes, 0-No. **Motion Carried.**

Leading Age By-Laws Recommendations. By-laws recommendations were principally developed for a different model of Nursing Home Facility. A resolution will be developed to better fit our organizational model and discussed next month. Information was shared on the

impact of Medicaid reimbursement on Wisconsin Nursing Homes. On the average, Wisconsin nursing facilities are losing \$63.04 per day, per resident. Using that average, means that just for this month we have experienced a \$48,351.68 Medicaid shortfall in the cost of providing care.

New Business:

Parking lot repair. Estimate from Cedar Corporation for both East and West lots was received and reviewed. Total estimate cost is \$142,000. Financing options to be determined. Bid process will be required.

Fireplace hearth placement. Location within the North wing meeting room decided. Heat generating capabilities of the unit will be disabled to meet state nursing home requirements.

Scholarship application(s). There are 4 requests for ICD10 coding training. To prevent coding lag due to personnel changes. One request for Bachelor of Nursing degree received.

Standing Business:

Friends of AMC. Regular and Executive Meeting reports of July 17, 2018 received and reviewed. Garage Sale

Administrator/Facility Report:

Full report received from the Director Jean Marsh. Items of note included:

- Concerns about elements of the Schenk cost reporting.
- Referrals are being evaluated and tracked. Telemedicine for evaluation of potential referrals discussed. Bellin LINKS system roll-out coming soon.
- Work on webpage continues. Board information requested to be posted.
- Air handlers additional funding needed to meet electrical demand. Handled as an emergency.
- Nursing Station renovation progress given. Wilco order placed for the unit. Rummage sales helped move the funding forward.
- Getting ready for state review visits.
- Worker Comp Hearing for a former employee coming up on September 11, 2018.
- Department of Labor Claim received and answered to for an employee termination.

Closed Session:

Motion made by Rodrian, seconded by Pabich, to go into Closed Session per WI Statutes 19.85(1)(c) and 19.85(1)(f) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; Planning NHA evaluation; Service Provider process update for the Board. Roll call vote: 6-Yes, 0-No. **Motion carried.** Closed session started 5:41 PM.

Motion made by Schmidt, seconded by Wagner to reconvene to open session. Roll call vote: 6-Yes, 0- No. **Motion carried.** Reconvened at 6:11 PM.

Adjournment: Schmidt moved to adjourn, Wagner second. **Motion Carried.** Meeting adjourned at 6:14 PM.

Next Regular Board Meeting: 4:30PM on Thursday, August 30, 2018 at the AMC-LTC North Wing Meeting Room. **N.B. This is the 5th Thursday in August.**