

Algoma Medical Center and ALTCU Board Meeting Minutes
March 28th, 2019
AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors meeting was called to order by Joan Groessl on March 28, 2019 at 4:30 PM at the Algoma Medical Center - Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, Wayne Schmidt, Sue Hepp, Dawn Wagner and Marge Rodrian.

Members absent: John Pabich and Scott Meverden

Other present: Jean Marsh, Carol Nell and Kevin Clark

Approval of the Agenda: Motion made to approve the agenda by Wagner, second by Hepp. Motion carried.

Approval of February 28, 2019 Meeting Minutes: Motion made to approve the minutes by Schmidt, second by Hepp. Motion carried.

Public Participation: No public comment

Financial Report for February:

Occupancy rate (based on 42 beds): 81.3%

Average daily census: 34.14

Total patient revenues: \$256,384

Total operating revenues: \$285,318

Total operating expenses: \$274,119

Net profit/loss: (\$5609)

Capital outlays: \$5163

Approval of Bills: Motion by Rodrian, second by Hepp to approve bills as submitted. Roll call vote: 5 yes, 0 no. Motion carried.

Old business:

Cedar Corporation bills: Schmidt met with Cedar Corporation regarding our request they adjust/reduce their bills and we are awaiting their reply.

Pipe re-insulation, Focus on Energy Program: We are anticipating a \$7577 credit will be forthcoming from the Focus on Energy Program, which we can put towards the insulation of the pipes in the basement. Marsh had investigated if we could purchase materials and do the installation ourselves but found that would not be any less costly. So Marsh obtained 4 estimates from contractors to do the work, which ranged from \$19,950 to \$36,672. Motion by Rodrian, second by Schmidt to hire Hurckmann Mechanical of Green Bay to do the work not to exceed their bid of \$19,950.

New business:

Resolution of disallowance of demand by Robert Anderson for alleged damages: Motion by Schmidt, second by Hepp to send a letter of disallowance to Robert Anderson. Roll call vote: 4 yes, 0 no, Wagner abstained.

Parking lot: Discussed options of loans to pay for the repaving of our parking lots. Motion by Groessl, second by Wagner, to proceed with a loan from Hutchinson Shockeyerly & Co not to exceed \$210,000. Roll call vote: 5 yes, 0 no. Motion carried.

Annual approval of Facility Assessment: Marsh presented the annual assessment per federal regulation to the board for their approval.

Handicapped Entrance Door Motor Capital Request: One automatic door opener motor is not working and must be replaced at a cost of \$1933. Motion by Schmidt, second by Wagner to proceed with replacement. Motion carried.

Scholarship Request: Employee Kristin McGuire requested a scholarship of \$1500 for her schooling and will continue her employment with us for at least a year. Motion by Wagner, second by Hepp to approve the scholarship. Motion carried.

Standing business:

Friends of AMC: committee did not meet this month so nothing to report.

Administrator/Facility Report:

Full report received from Director Jean Marsh. Items of note included:

Census for March averaging 36-37 residents

3 employees will be retiring soon: Naomi Taylor, Judy Malcore and Nancy Haucke. The Board would like to thank them for their years of service! Replacements are being hired.

Julie Kakuk has been hired as the new Social Worker and will start April 8th

An NWTC Social Gerontology Intern was here for a week in March.

4 computers were updated by our IT Service, ROC

The new call system is not fully working but the installer will be back to work on it April 4th. We have withheld partial payment until this is corrected.

Next Regular Board Meeting: 4:30 PM on Thursday, April 25, 2019 at the AMC-LTC North Wing Meeting Room.

Adjournment: Wagner moved to adjourn, Rodrian second. Motion carried. Meeting adjourned at 5:41PM.