

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 May 23, 2019
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on May 23, 2019 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, Marge Rodrian, John Pabich, Sue Hepp, Dawn Wagner, Jan Dart, and Wayne Schmidt.

Others Present: Jean Marsh, Carol Nell, Matt Murphy, Matt Stephan and Kevin Clark.

Approval of the Agenda: Motion made to approve the agenda as amended by Dart, second by Wagner. **Motion carried.**

Approval of April 25, 2019 Meeting Minutes: Motion made to approve the minutes by Hepp, second by Rodrian. **Motion carried.**

Public Participation: No public comment.

Old Business:

Cedar Corporation Billings: Matt Murphy (City of Algoma Public Works) and Matt Stephan (Cedar Corp) discussed and explained the billing for engineering services in anticipation of a Request for Proposal (RFP) process. The current \$7,830.50 outstanding balance will be reduced by five (5) hours of Program Manager Time charges. This will be accomplished through a credit memo to the City/AMC-LTC. No interest will be charged by Cedar Corp on the outstanding balance while waiting for the RFP. The engineering charges will be paid through the loan funding the facilities portion of the total RFP. Groessl moved that the RFP go forward with Cedar Corp, second by Pabich. Roll Call Vote: 6-Yes, 0-No, 1-Abstain. **Motion carried.**

Schedule: Start work for the parking lot should begin in Fall 2019.

Financial Report for:

- Occupancy rate (based on 42 beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

| April 2019 |
|-------------------|
| 80.6% |
| 33.87 |
| \$275,296 |
| \$303,944 |
| \$276,591 |
| \$10,853 |
| \$9,706.00 |

Approval of Bills: Motion by Schmidt, second by Dart, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. **Motion carried.**

Motion by Pabich to develop an amortization plan to pay back the City of Algoma at the rate of \$10,000 per quarter with payment being made anytime within the quarter, second by Rodrian. Roll Call Vote: 5-Yes, 0-No. **Motion carried.**

Old Business (Continued) :

Review of New Call Light System Rollout. – Final payment made. Still some tweaking and staff operating processes still needed. Overall a positive, however the thick concrete walls do cause some signal issues. An additional router was needed. Reporting from the system is good and will be better as the adjustments are made.

Pipe Re-insulation, Focus on Energy Program – Insulation of the pipes is completed. Hurckmann Mechanical did a good job and performed their tasks in a highly professional manner.

New Business: No new business

Standing Business:

Friends of AMC. Received. No Board action required.

Administrator/Facility Report:

Received and accepted.

Seven employees started ICD10 training.

Care Planning changes are taking place to move to resident-centered “I” care plans.

Next Regular Board Meeting: 4:30PM on Thursday, June 27, 2019 at the AMC-LTC North Wing Meeting Room.

Adjournment: Schmidt moved to adjourn, Wagner second. **Motion Carried.** Meeting adjourned at 5:34 PM.