

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 August 22, 2019
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on August 22, 2019 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, John Pabich, Jan Dart, and Wayne Schmidt. Excused: Dawn Wagner, Marge Rodrian and Sue Hepp,

Others Present: Jean Marsh, Carol Nell, Kevin Clark and Matt Murphy.

Approval of the Agenda: Motion made to approve the agenda as amended (move the Parking Lot item to VII.) by Dart, second by Pabich. **Motion carried.**

Approval of July 25, 2019 Meeting Minutes: Motion made to approve the minutes by Dart, second by Schmidt. **Motion carried.**

Public Participation: No public comment.

Old Business:

Parking Lot Update. No Bids received by 2:00pm, August 8, 2019 deadline. Motion by Pabich to reject all bids for the parking lot and to rebid the project in December 2019 – January 2020 time frame, second by Groessl. Roll Call vote. 4-Yes, 0-No. **Motion carried.**

Board reviewed both the back lot and front lot areas requiring attention. Options were provided by Matt Murphy. Action on options delayed until after the financial report.

Financial Report for:

- Occupancy rate (based on **42** beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

July 2019
89.0%
37.39
\$318,092
\$346,803
\$293,815
\$36,387
\$1,599

Approval of Bills: Motion by Pabich, second by Dart, to approve bills as submitted. Roll Call Vote: 4-Yes, 0-No. **Motion carried.**

There are multiple competing concerns requiring payment and limiting the parking lot options. Motion by Dart, second by Schmidt, to defer all non-city, black top repairs to the parking lots. Given the competing demands for funding, the \$6,566 bid by Bissen Asphalt is declined. **Motion carried.**

Motion by Dart, second by Pabich, to authorize the replacement of Entrance Door 6 by Tri City Glass in an amount not to exceed \$6,475.00. The condition of this door is a State Survey concern for a finding on their next survey of the facility. **Motion carried.**

Motion by Schmidt, second by Dart, to make payment of \$7,180.50 to Cedar Corporation for engineering services. **Motion carried.**

Motion by Dart, second by Pabich, to make payments to Cedar in three payments spanning September, October and November 2019. **Motion carried.**

New Business:

Patient Driven Payment Model (PDPM) – The **Medicare** Patient-Driven Payment Model (**PDPM**) is a major overhaul to the current skilled nursing facility (SNF) prospective payment system (PPS). It is designed to address concerns that a payment system based on the volume of services provided creates inappropriate financial incentives. This system will start October 1, 2019 and will include an expected claim review rate of approximately 60% of all billings. We currently have a 9% initial billing failure rate. eSolutions has responded to our request for a quote for claim pre-screening of all our submissions, to improve our first-time bill to payment pass through. There is an \$850.00 initial set up fee and a \$470.00 monthly fee after that. The agreement can be cancelled at any time following the trial period. Motion by Schmidt, second by Dart, to expend the setup fee of \$850.00 and use it through the trial period as a proof of value determination. **Motion carried.**

Standing Business:

Friends of AMC. Requested permission to install a wheelchair-accessible glider on to the patio for resident use. Motion by Pabich to approve the request, second by Schmidt. **Motion carried.**

Administrator/Facility Report:

Received and accepted.

Census volatility expected in the coming weeks.

Dietary has one aid out. Mary taking shifts and doing cross training to address this.

Staff Skills Competency Testing continuing. Good preparation for State survey.

Work started on 2020 budget.

New federal payment system makes revenue forecasting impossible.

Survey preparations continue.

Activity Programming Performance Improvement Plan underway.

Restorative Nursing was a focus in July/August period.

Next Regular Board Meeting: 4:30PM on Thursday, September 26, 2019 at the AMC-LTC North Wing Meeting Room.

Adjournment: Schmidt moved to adjourn, Pabich second. **Motion carried.** Meeting adjourned at 6:24PM.