

ALGOMA MEDICAL CENTER AND ALTCU  
 BOARD MEETING MINUTES  
 September 26, 2019  
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on September 26, 2019 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

**Members present:** Joan Groessl, John Pabich, Jan Dart, Wayne Schmidt, Dawn Wagner, Marge Rodrian and Sue Hepp,

**Others Present:** Jean Marsh, Carol Nell.

**Approval of the Agenda:** Motion made to approve the agenda by Dart, second by Schmidt. **Motion carried.**

**Approval of August 22, 2019 Meeting Minutes:** Motion made to approve the minutes by Schmidt, second by Hepp. **Motion carried.**

**Public Participation:** No public comment.

**Financial Report for:**

- Occupancy rate (based on **42** beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

<b>August 2019</b>
83.7%
35.16
\$280,761
\$310,194
\$296,075
(\$2,431)
(\$397)*

\*Focus on Energy Rebate for

**Approval of Bills:** Motion by Rodrian, second by Pabich, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. **Motion carried.**

Loan Repayment. Three paydays for October, seasonal reduced census, and uncertainty about both the new Medicare and calculated Medicaid reimbursement methods make the quarterly \$10,000 payment to the City risky. While the Board is still committed to making quarterly payments to the City, delaying this payment is preferable to risking shortages leading to additional borrowing. The administrator was given permission to delay the third quarter payment and make it up when our financial position certainty improves.

**Old Business:**

Parking Lot Update. City Public Works moving forward with cold patching parking lot. New request for proposal to be resent in December – January time frame to obtain a more favorable response that the long-term care facility can afford.

AMC-LTC received a revised invoice from Cedar Corporation in the amount of \$2,685.95.

**New Business:**

Review of employee physical and drug screen costs and practices. Based on cost comparison, Bellin will continue to be the vendor of choice for pre-employment physicals. Drug screening will be changed to a quick test and performed by the AMC-LTC. Positive screening results will be verified by a certified laboratory when indicated. This will reduce our current cost for this screening by 89% and provide more timely results.

Scholarship request. Katie Duescher has applied for a scholarship to fund wound care certification training. The cost for the training is \$2,297.00. Motion by Dart, second by Pabich, to approve a scholarship for \$1,500.00, subject to our continued employment requirements.

**Motion Carried.**

**Standing Business:**

Friends of AMC. Cement pad for a wheelchair-accessible glider on to the patio has been completed. Cost for the glider is more than expected and is delayed for now. A new computer for use by the nursing staff has been purchased by the Friends. The Board recognizes their commitment and generosity in making life for the residents that much better.

**Administrator/Facility Report:**

Received and accepted.

Reminder that Medicare's Patient Driven Payment Model (PDPM) prospective reimbursement begins October 1, 2019.

Jean met with Door County Medical Center regarding Physical Therapy service coordination. Minor issues expressed regarding late Friday admissions of residents.

The new PDPM prospective reimbursement was also discussed. Once how this impacts the AMC-LTC is known, strategies and processes may be modified.

**Closed Session:**

Motion made by Rodrian, seconded by Schmidt, to go into Closed Session per WI Statutes §19.85(1)(f) for preliminary consideration of specific allegations regarding any public employee over which the governmental body has jurisdiction or exercises responsibility – NHA Evaluation. Roll call vote: 6-Yes, 0-No. **Motion carried.** Closed session started 5:12PM. Joan Groessl departed the meeting. Marge Rodrian now presiding for the remainder of the meeting.

**Reconvene to Open Session per WIS STATS 19.85(2).**

Motion made by Dart, seconded by Pabich, to reconvene to open session.

Roll call vote: 5-Yes, 0- No. **Motion carried.** Reconvened at 5:37PM.

**Action as a result of closed session:** Motion by Schmidt, second by Pabich, to have the Vice President Marge Rodrian deliver the annual performance review evaluation to Jean Marsh.

**Motion Carried.**

**Next Regular Board Meeting:** 4:30PM on Thursday, October 24, 2019 at the AMC-LTC North Wing Meeting Room.

**Adjournment:** Dart moved to adjourn, Wagner second. **Motion carried.** Meeting adjourned at 5:38PM.