

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 November 21, 2019
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on November 21, 2019 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, John Pabich, Jan Dart, Wayne Schmidt, Dawn Wagner, and Marge Rodrian. Sue Hepp was excused.

Others Present: Jean Marsh, Carol Nell.

Approval of the Agenda: Motion made to approve the agenda by Wagner, second by Dart. **Motion carried.**

Approval of October 24, 2019 Meeting Minutes: Motion made to approve the minutes by Dart, second by Pabich. **Motion carried.**

Public Participation: No public comment.

Financial Report for:

- Occupancy rate (based on 42 beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

October 2019
Not Available
Not Available
Not Available
Not Available
Not Available
Not Available
Not Available

Approval of Bills: Motion by Rodrian, second by Dart, to approve bills as submitted. Roll Call Vote: 5-Yes, 0-No. **Motion carried.**

Old Business:

Employee physical and drug screen costs and practices. Motion made by Pabich, second by Wagner to adopt as revised physical screening questionnaire and a drug screen test administered by a AMC-LTC nurse. **Motion carried.** It is estimated this change will save the AMC-LTC approximately \$1,500.00 for physicals and \$2,800 in drug testing annually.

Budget Wrap-Up. Medicaid information was received. We will receive \$178,000 less in Supplemental Payments. We will receive a per diem increase from \$186.26 to \$205.78. Medicare is conservatively estimated to add \$33,841.00 to our bottom line. We are projecting \$16,301 less per month in revenue in 2020.

New Business:

Consultant Dietician contract. Rodrian moved, Dart second. To allow the administrator to hire Jaimie Rasmussen, RD as our consulting dietician to start in January 2020. Roll call 5-yes, 0-No

Motion Carried.

Speech Therapy Services. Our speech therapy contractor is having trouble meeting our speech therapy needs. We have residents scheduled for 5 times per week cut to three time per week due to non-availability of a speech therapist. There is a nearby Speech Therapist interested in working with us part time, dependent upon the case load. Jean will continue the dialog with this independent source to determine viability for a contract.

Water Management Plan. State evaluation teams are being trained to identify potential sources of Legionella in nursing homes. This bacteria is responsible for a certain type of pneumonia called Legionnaire's Disease. Non-circulating water is the principal breeding environment for this bacteria. We are developing a schedule to flush or clean potential areas of concern on a scheduled basis in order to prepare for next year's survey. Contract with Callahan for preventive services to be considered for next year.

Annual Review of the Quality Assurance & Performance Improvement Plan (QAPI). New 2019-2020 QAPI plan received, reviewed and approved.

Standing Business:

Friends of AMC. Report received and accepted with no Board action required

Administrator/Facility Report:

Received and accepted. The following topics were reviewed:

- Two residents had their Social Security checks redirected without resident's permission.
- Staffing
- Staff skills competencies
- Depositions for a claim against the City
- Marketing Efforts
- Repair to one of the roof top heaters.
- Manitowoc Ice maker donation request.
- State Survey recap. No findings, no deficiencies.

Next Regular Board Meeting: 4:30PM on Thursday, December 19, 2019 at the AMC-LTC North Wing Meeting Room.

Adjournment: Dart moved to adjourn, Schmidt second. **Motion carried.** Meeting adjourned at 5:32PM.