

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 January 30, 2020
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on January 30, 2020 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, John Pabich, Jan Dart, Wayne Schmidt, Sue Hepp, and Dawn Wagner. Marge Rodrian was excused.

Others Present: Jean Marsh, Carol Nell.

Approval of the Agenda: Motion made to approve the agenda by Pabich, second by Dart. **Motion carried.**

Approval of December 19, 2019 Meeting Minutes: Motion made to approve the minutes by Hepp, second by Schmidt. **Motion carried.**

Public Participation: No public comment.

Financial Report for:

- Occupancy rate (based on 42 beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

November 2019	December 2019
78.4%	78.6%
32.93	33.03
\$323,396	\$293,338
\$352,018	\$323,654
\$284,363	\$292,457
\$51,105	(\$22,679)
\$6,475	\$0

December 24, 2019 - \$10,000 payment made to City of Algoma

Approval of Bills: Motion by Wagner, second by Schmidt, to approve bills as submitted. Roll Call Vote: 5-Yes, 0-No. **Motion carried.**

Old Business:

Parking Lot. Estimate for the parking lot project was received and reviewed. Motion by Pabich, second by Wagner, to move forward with resurfacing both Front and Back parking lots.
2020 Board-Facility Goal Discussions. The AMC-LTC’s Quality Assurance and Performance Improvement (QAPI) program is adopted as the basis for Board and Facility 2020 Goals. The stated purpose and intent of the QAPI regulations is to “develop, implement, and maintain an effective comprehensive, data-driven QAPI program that focuses on systems of care, outcomes of care, and quality of life.” Individual goals discussed in the meeting all fell into one or more of these categories.

PDPM Update. Director Marsh provided a payment methodology comparison of daily rate information for Residents under the new Medicare PDPM methodology. For the period of October 1 through December 31 2019, the facility saw a positive difference of \$33,571.28 over the previous Medicare Prospective Payment System (PPS) methodology for the quarter.

New Business:

Annual Review – Facility Assessment – Reviewed and accepted the 2020 Facility Assessment for the Algoma Medical Center and Long Term Care.

Annual Staff pay increase – Motion by Groessl, second by Wagner, to approve a 1% pay raise for all staff and a pay scale adjustment for staff with 5 years who are not earning the minimum for that level of experience through annual pay raises. Roll Call Vote: 5-Yes, 0-No. **Motion Carried.**

Motion by Groessl, second by Wagner, to have Director Marsh evaluate other departments for additional compensation due to additional workload and achieving cost savings for the facility. **Motion Carried.**

Standing Business:

Friends of ALTCU. Reviewed January 21, 2020 meeting minutes. No Board action required. There will be a shredded chicken sandwich lunch-time fund raiser on February 12. Pre-orders can be arranged with Marge Rodrian. Sandwich, chips and cookie will be \$5.00.

Administrator's Report:

- 2019 occupancy was 82.46%, 1% higher than 2018.
- 20 referrals in December.
- 10 Admissions in December
- Revenue – Received word that our Medicaid daily rate will increase by \$3.01 per resident effective January 1, 2020. The new rate will be \$209.16. Our per diem reimbursement from Lakeland will increase to \$227.79 effective January 1, 2020.
- Staffing – 1 Day Shift RN gave notice effective February 9. CNA training changed to work in smaller groups seems effective. Trauma Informed Care guidelines went into effect on November 29, 2019. Our Registered Dietitian complete an analysis of supplement use and suggested a change in when we offer this to residents to when meds are passed.
- Physical Plant – Boiler pump needs to be replaced, The estimated cost is \$2, 800

Next Regular Board Meeting: 4:30PM on Thursday, February 27, 2020 at the AMC-LTC North Wing Meeting Room.

Adjournment: Wagner moved to adjourn, Hepp second. **Motion carried.** Meeting adjourned at 6:00PM.