

ALGOMA MEDICAL CENTER AND ALTCU
 BOARD MEETING MINUTES
 February 27, 2020
 AMC-LTC North Wing Meeting Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on February 27, 2020 at 4:30 PM at the Algoma Medical Center – Long Term Care North Wing Meeting Room. This meeting is in compliance with the Open Meeting Law.

Members present: Joan Groessl, John Pabich, Jan Dart, Wayne Schmidt, Sue Hepp, Marge Rodrian and Dawn Wagner.

Others Present: Jean Marsh, Carol Nell, Jared Heyn and Matt Murphy.

Approval of the Agenda: Motion made to revise the order and approve the agenda by Dart, second by Schmidt. **Motion carried.**

Old Business:

Parking Lot Bid Process and Parking Lot Financing Discussions. Bids for the parking lot project will be opened tomorrow. Motion by Dart to authorize Director Marsh to request a loan from the Bank of Luxemburg for the parking lot projects not to exceed \$181,000, second by Wagner. Roll Call vote 6-Yes, 0-No. **Motion carried.**

Approval of January 30, 2020 Meeting Minutes: Motion made to approve the minutes by Hepp, second by Schmidt. **Motion carried.**

Public Participation: No public comment.

Financial Report for:

- Occupancy rate (based on **42** beds)
- Average daily census
- Total patient revenues
- Total operating revenues
- Total operating expenses
- Net profit/loss
- Capital Outlays

January 2020
85.9%
36.06
\$351,981
\$384,173
\$335,304
\$33,291
\$0

Approval of Bills: Motion by Wagner, second by Rodrian, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. **Motion carried.**

Old Business:

Employee Wage Adjustments Follow-up. Motion by Schmidt, second by Rodrian, to implement an immediate increase for Housekeeping Staff, and Dietary Aides and a July 2020 increase for Cooks. **Motion carried.**

New Business:

Computer Replacement Capital Request. Motion by Pabich, second by Wagner, to authorized Director Marsh to purchase a replacement computer. The purchase will not to exceed \$753.00.

Motion carried.

Standing Business:

Friends of ALTCU. The shredded chicken sandwich lunch-time fund raiser on February 12 was another lunchtime success. The estimated gross in terms of sales was \$1,300. Dozens of businesses pre-ordered their lunches.

Administrator's Report:

- 24 referrals in January.
- 4 Admissions in December
- Revenue –
 - Billing to Commercial Insurance increased by 28,750.18 compared to December 2019.
 - Medicare and Like Medicare Part A revenue increased by 191% over the December 2019. This payer category represents 26.5% of our total revenue.
 - Private Pay increased by over \$25,000 in the same time frame. Currently, this represents 21.5% of our revenue.
- Staffing – The Day Shift RN vacancy will be filled by one of our P.M. nurses. A new grad LPN was hired for the PM shift and working on finding another backup nurse for PM staffing coverage.
- Physical Plant – Boiler pump has been repaired. Lawn vandalism with a truck was reported to the Algoma PD.
- Cost reduction/Containment – Focus on leased printers. Activities will be sharing with the nurse's station. Result will be a \$2,196.00 savings.
- Five Star Rating. We received the Quality Measures Report for the Nursing Home 5-star rating. Overall, our facility is at a 5 star rating.

Next Regular Board Meeting: 4:30PM on Thursday, March 26, 2020 at the AMC-LTC North Wing Meeting Room.

Adjournment: Wagner moved to adjourn, Hepp second. **Motion carried.** Meeting adjourned at 5:19PM.