

Pre-Construction Conference Agenda

DATE: 8/28/2020
TIME: 2:00 P.M.

PROJECT I.D.: 10618
CONTRACT ID:
CRESCENT BEACH STORMWATER IMPROVEMENTS

CONTRACTOR: Peters Concrete
CONSULTANT MANAGER: Ryan Trzinski (REL)
PROJECT MANAGER: Matt Murphy (City-Algoma)
PROJECT INSPECTOR: TBD

1. INTRODUCTIONS

- Signup sheet – Roll Call Introductions
- Contract Status – Agreement is signed by All parties
- Notice to Proceed –

2. PROJECT DESCRIPTION

- Work involved – Storm Sewer, Excavation, Crushed Aggregate Base Course, Concrete Curb and Gutter, Concrete Sidewalks, Asphaltic Surface, Plantings, and Restoration.
- Schedule/prosecution and progress requirements
 - Crescent Beach shall be substantially complete by November 1, 2020
 - Final Completion by November 15, 2020

3. CONTRACTOR'S SCHEDULE

- Anticipated start date September 8, 2020
- Contractor's Superintendent - Kevin Moore, 1-920-621-1739
- Contractor's Foreman - _____

4. UTILITIES

- Contact Diggers Hotline
 - Water – Algoma Utility Commission – Peter Haack
 - Office: 920-487-5556
 - Email: phaack@wppinergy.org
 - Electric – Algoma Utility Commission – Peter Haack
 - Office: 920-487-5556
 - Email: phaack@wppinergy.org
 - Gas – WPS – Marty Schaub
 - Office: 920-433-1703
 - Email: martin.schaub@wisconsinpublicservice.com
 - Email-general inbox: utilitiesrelocation@wisconsinpublicservice.com
 - Telephone – AT&T - Shea Gorzelanczyk
 - Office: 920-433-4250, Cell: 920-227-8871
 - Email: sg2528@att.com
 - Cable/Internet – Charter Communications (now Spectrum) - Kurt Little
 - Office: 920-831-9227
 - Email: kurt.little@charter.com

5. WDNR COMMENTS AND CONCERNS/Corp Permit Concerns/Issues

6. MUNICIPAL, TOWN & COUNTY COMMENTS

City of Algoma –

7. CHANGES IN SCOPE OF WORK:

- Work Change Directives may be initiated by the Owner and be signed by the Owner and Engineer. The Contractor may ask that a Work Change Directive be issued for additional work he intends to perform, to assure payment the Work Change Directive should be issued prior to performing any work. Additionally,

Change Orders and Field Orders may be initiated by the Owner, Engineer or Contractor and shall be signed by each.

- All changes in the scope of the project will be accompanied by one of the following:
 - Work Change Directive, Specification Section 00 63 49.
 - Changes that involve a change in the contract price or time shall be accomplished through the use of a Work Change Directive issued by the Owner and Engineer. **NO** additional work shall be paid for without a Work Change Directive.
 - Change Order, Specification Section 00 63 63.
 - All Work Change Directives will be incorporated into Change Orders.
 - Field Order Form, Specification Section 00 63 36.
 - Changes that do not increase or decrease the contract price or change contract completion dates may be done with a Field Order.

8. SPECIAL PROVISIONS AND PLAN DISCUSSION

- Concrete Removals
- Tree Relocations
- Water Levels
- Algoma Harbor Break wall
- No Field Trailer Needed
- Meetings as needed
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9. MISCELLANEOUS ISSUES

- Timing of estimates
 - Will forward REL pay request for use.
- Materials
- Traffic control device condition

10. REQUIRED SUBMISSIONS

	Required	Submitted
• Schedule of Operations	X	
• Source of Materials/Shop drawings	X	On Going